

Please return to: Wicomico Co. Dept. of Rec. & Parks
Attn: Kerri Liming
500 Glen Ave.
Salisbury, MD 21804
Phone 410-860-2447, Fax 410-548-4917

FOR OFFICE USE:
Date Rec'd _____
Total Am't _____
Initials _____

WICOMICO COUNTY DEPARTMENT OF RECREATION AND PARKS
PEMBERTON HISTORICAL PARK USE AGREEMENT

SECTION I _____
(Name of Organization - Print or Type Only)

(Address or Organization)

request permission to use Pemberton Historical Park for purpose of

(Type of Activity) _____ (Day) _____ (Month & Date)
_____ to _____. _____ people will be using the site.
Time Time Number

SECTION II: Activity Description

SECTION III: Special Requests

- A. Will an admission charge be made? Yes No
- B. Do you intend to have alcoholic beverages? Yes No
- C. Other special requests? _____

NOTE: Provisions for special arrangements shall be made in advance with the Department of Recreation and Parks.

SECTION IV: Policies Regulating the Use of this Facility.

- A. Under no circumstances should any organization or individual make any alterations, take plantings, artifacts, install equipment or make attempts to maintain facilities except for trash cleanup. The facilities used should be returned to their original condition except for normal wear.
- B. The Department of Recreation and Parks reserves the right to restrict groups from providing alcoholic beverages on its premises. In all cases, when such requests are approved, it is the responsibility of the organization to adhere to the rules and regulations of the Wicomico County Liquor Board.
- C. Groups shall observe the approved times for commencement and conclusion of the activity as requested in Section I of this Agreement. Unless special provisions are made with the Department of Recreation and Parks, the sponsoring group shall observe that the Park will be closed daily from sunset to sunrise.
- D. **Birthday Parties shall not exceed 35 people. Parties of more than 20 people require 1 adult per 5 children during an outdoor activity. Fees per party are-- \$120 Members of Pemberton Historical Park (must have Family Membership); \$150 Non-members; \$10 each person after 20 people**
- E. Refuse and rubbish must be properly disposed of in receptacles for that purpose.

- F. **CAMPING IS NOT PERMITTED IN THE PARK.**
- G. **CAMP FIRES ARE NOT PERMITTED IN THE PARK.** Fires shall be confined to the barbecue cooking grills located in the picnic area.
- H. **Horseback riding is not permitted on the nature trail and the parking lot.** Parking of horse trailers and the unloading of horses shall be limited to the designated area located west of the Park's parking lot.
- I. There shall be no parking along the park entrance lane. All overflow parking accommodations shall be made in advance with the Department of Recreation and Parks.
- J. **EXCESSIVE LOUD MUSIC IS PROHIBITED.**
- K. **BEVERAGES IN GLASS CONTAINERS ARE PROHIBITED.**
- L. The Department reserves the right to refuse or cancel this Agreement for any reasonable cause. Every attempt will be given to provide organizations with adequate notice.

SECTION V: If granted, this contract shall be issued with the understanding that I,

_____ **(Name of Responsible Person)**

Street Address _____ **City/State** _____ **Zip** _____
Telephone (Home) _____ **(Work)** _____

in submitting this application am familiar with all policies which regulate the use of the Facility (Section IV) and have made the participating members of our organization familiar with the same. **I ACCEPT FULL RESPONSIBILITY ON BEHALF OF THE ORGANIZATION FOR THE ACTIVITY STATED IN THIS AGREEMENT.**

_____ **Witness** _____ **Date** _____ **Signature of Responsible Person**

SECTION VI: FOR DEPARTMENT USE ONLY

_____ **APPROVED**
 _____ **APPROVED WITH THE FOLLOWING CHANGES:** _____

 _____ **DISAPPROVED**
 _____ **RATE:** _____

_____ **Signature of Department Representative** _____ **Date**